



KEMENTERIAN KEWANGAN JABATAN PERBENDAHARAAN

Facility Rental System (FRS)

RULES

1. Full payment upon confirmation of booking facilities;
2. Cancellation of booking is allowed before 24 hours from booking date & time;
3. Refund is allowed subject to rates determined by Treasury Department, Ministry of Finance;
4. Rescheduling is not allowed by Facility User;
5. Facility Providers are allowed to reschedule bookings for Facility Users only if the facility are being utilized by Government / National Events;
6. Facility Provider can configure discounts and promotions for facilities subject to approval from Treasury Department, Ministry of Finance;
7. All bookings can be made anytime subject to availability of facilities;
8. Facility Users can make bookings of facilities not more than 90 days in advance;
9. System can configure and block facilities having multiuse functions to avoid clashes/overlapping bookings;
10. Facility Providers can block and/or do bookings for Government/National Events;
11. Facility Providers cannot delete Facility User Accounts; and
12. Facility User will be allowed to choose the following options if their booking is replace with National / Government Event:
Option 1: To cancel booking and get Facility Provider to process refund; or
Option 2: To request Facility Provider to reschedule booking to another booking date and time subject to availability of the facility;
If Option 2 is chosen, price of new booking should be equal to the initial booking that have been paid.
13. Treasury can add more rules as and when required